

Re: Cancellation of ePageCity services

As primary decision-making contact on record with your office, please cancel all services I currently am engaged in with ePageCity, Inc. These include website and email services provided to me or the party I represent by ePageCity, Inc.

I affirm that I have the duly appointed responsibility to terminate this contract and absolve ePageCity from any resultant effect of my website (and email, if provided by ePageCity) being shut down.

I also state that I am aware that any content and functionality on the website as well as any data collected on the website (such as email form requests), etc. will be erased as soon as this termination request has been processed. If ePageCity supplies my email services, all emails stored on the email server will also be purged. ePageCity is not required to provide any of these materials in the future.

The termination should be processed before the next billing cycle (assuming that this notice is dated at least 7 days from that billing cycle). The website should be shut down on the day before that next billing cycle or, if that day falls on a weekend, on the Friday preceding that.

I am aware that ePageCity does not bear any further responsibility associated to domain name(s) and related brands. This is all presented in accordance with the User Agreement that I agreed to enter into by signing the original work order.

On account termination, your site will be permanently deleted. If you choose one of the options below to migrate your site to another host, all commercial 3rd Party Developer plugin licenses will be deactivated; you will need to purchase those licenses separately from the 3rd Party Developers.

OPTIONAL:

☐ **Check here** if you want a copy of the WordPress Installation files so that another WordPress Developer can install the site at another host (Cost: \$300). ePageCity will not provide any technical assistance. You will need to purchase commercial plugin licenses separately. Payment will need to be received before account cancellation can be processed.

☐ **Check here** if you want ePageCity to install the site on another WordPress Compatible host (Minimum Cost \$1500, firm quote provided upon request). Payment will need to be received before account cancellation can be processed.

Signature: _____

Print Name: _____

Company: _____

Title/Position: _____

Date: _____

Domain(s): _____

Phone: _____

Please complete this form and return electronic copy via email to info@epagecity.com.

(please print or copy this form on to official letterhead)